

BRN Group Application



Come Grow With Us!

925.242.0600 www.SanRamon.org

Part I APPLICATION PROCESS (Please Read Carefully)

A prospective member may attend two meetings as a visitor. Prospective members then complete this application and submit it with a check to the Chairperson for review.

The Chairperson completes the screening process and notifies member of acceptance or non-acceptance before the next meeting.

Part II (PLEASE ANSWER ALL QUESTIONS COMPLETELY)

Applicant's Name _____ Date _____

Company Name _____

Business Address _____

City / State / Zip _____

Business Phone _____ E-Mail _____

Classification _____ Group Preference: Wednesday or Thursday?

Description of Your Product or Service _____

What other networking groups do you belong to? _____

Are you able and willing to make the commitment to arrive at our bi-monthly meetings no later than 9:00 AM and stay until 10:00 AM, and are you willing to abide by the Business Referral Network General Policies?

Do you have someone who would be able to attend meetings on your behalf, should you be unable to attend? If so, who?

I have read and will abide by the General Policies of the San Ramon Chamber of Commerce Business Referral Network.

Signature _____ Date _____

Please e-mail or mail completed application to the San Ramon Chamber of Commerce:
6101 Bollinger Canyon Rd., Ste. 355, San Ramon, CA 94583 info@sanramon.org

Business Referral Network



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**Form Business Relationships
to Recognize, Create and Act Upon
New Business Opportunities**



6101 Bollinger Canyon Road, Suite 355, San Ramon, California 94583
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San Ramon Chamber of Commerce Business Referral Network

I. OBJECTIVE

The Business Referral Network is a proactive member group of and sponsored by the San Ramon Chamber of Commerce whose objective is to provide a bi-monthly networking program for the purpose of generating new business through referrals from fellow members. This is accomplished through:

- Fellowship
- Communication
- Commitment

“I have consistently received valuable referrals from our BRN group.”

*Lubna Jahangiri
Jahangiri Law Group*

II. MEMBERSHIP

Membership shall consist of members representing non-competing businesses and organizations. To be eligible for membership in the Business Referral Network, a company must:

- Be a member in good standing with the San Ramon Chamber of Commerce.
- Not be in competition with any other member of the Business Referral Network.
- Be in a position to provide referral group members with legitimate pre-qualified referrals.

III. SELECTION OF MEMBERS

- Application for membership submitted to the San Ramon Chamber will be presented to the Chairperson. The Chairperson of the Business Referral Network will determine eligibility of the applicant.
- Applicants may visit each group up to two (2) times before requesting membership.
- The applicant must provide information on the application form including services provided for consideration by the Chairperson. The applicant must attend at least one meeting of the Business Referral Network prior to acceptance.
- If a Business Referral Network Member wishes to expand his services after initial acceptance, he must reapply for those services to the Chairperson.
- Any member may object to an applicant based on membership eligibility requirements. If the applicant wishes to challenge the objection, written statement shall be presented to the Chairperson.
- The Chairperson may deny membership to an applicant based on membership eligibility requirements. If the applicant is denied membership to a group, the applicant will be placed on a waiting list to be reviewed periodically.
- After the applicant has been approved for the membership by the Chairperson, the applicant will become a member upon payment of the membership fee.

IV. OBLIGATIONS OF MEMBERS

- Members are expected to furnish valid business referrals or leads on a continuing basis to other members. A monthly average of one (1) referral per month shall be considered the minimum standard.
- Members are expected to attend all meetings. A limit of five (5) absences (doctor appointments, illness, vacations) per calendar year will be considered acceptable. Members who exceed five (5) absences will have their classification opened to new members.
- Members are expected to present a “Craft Talk” about their business, to help other members learn more about them, their company/organization and possible ways to provide referrals.

V. MEMBERSHIP FEES

- The membership fees for the Business Referral Network are per year payable in January. For Business Referral Network Members joining during the calendar year the fees will be prorated.
- Dues are subject to change and are not refundable.
- Payment is due upon receipt. If payment is not received within thirty (30) days of the due date, your classification in the Business Referral Network will be open to new members.

VI. LEAVE OF ABSENCE

Leave of absence will be permitted as long as another competing industry group is not interested in joining the referral group. If another business is interested, the current network member will be given first right of refusal. Any group member requesting a leave of absence will be responsible for all fees and all dues. The leave of absence shall be no longer than 3 months.

“The Chamber has been a tremendous resource for finding other professionals my clients need. I have developed a close working relationship with many members of the BRN group and have total confidence in referring my fellow Chamber members as I know they will serve my clients well.”

*Laura Steinbeck
Pacific Wealth Planning*